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FM COMFLTFORCOM NORFOLK VA//N1//

TO CNI WASHINGTON DC//N00/N01/N1//

COMNAVRESFOR NEW ORLEANS LA//N00/N1/N3/N5//

COMNAVELSF WILLIAMSBURG VA//N1/N3/N4/N5/N7//

COMNAVREG MIDLANT NORFOLK VA//N1/OSO//

NAVRESREDCOM MIDLANT WASHINGTON DC//N00/N1/N3//

NAVRESREDCOM MIDWEST GREAT LAKES IL//N00/N1/N3//

NAVRESREDCOM NORTHEAST NEWPORT RI//N00/N1/N3//

NAVRESREDCOM NORTHWEST EVERETT WA//N00/N1/N3//

NAVRESREDCOM SE JACKSONVILLE FL//N00/N1/N3//

NAVRESREDCOM SOUTH FORT WORTH TX//N00/N1/N3//

NAVRESREDCOM SOUTHWEST SAN DIEGO CA//N00/N1/N3//

PERSUPPACT LANT NORFOLK VA//N00//

PERSUPP DET NAVSTA NORFOLK VA//JJJ//

PERSUPP DET LITTLE CREEK VA//JJJ//

INFO CNO WASHINGTON DC//N1/N3/N4//

USCENTCOM TELECOM CENTER MACDILL AFB FL//JJJ//

CDR USJFCOM NORFOLK VA//J1/J3/J4/J44//

COMUSNAVCENT//N1/N3/N36/N4/N44/N5//

CFLCC INTEL CAMP ARIFJAN KU

BT

UNCLAS //01000//

MSGID/GENADMIN/FFC N1//

SUBJ/LETTER OF INSTRUCTION FOR MOBILIZATION OF NAVAL RESERVISTS ISO  
/OIF CUSTOMS INSPECTION MISSION (NE-1301)//

REF/A/GENADMIN/CJCS/171900ZAUG2004//

REF/B/DOC/OPNAV/21FEB2003//

REF/C/DOC/BUPERS/20FEB2001//

REF/D/DOC/BUPERS/02SEP2005//

REF/E/DOC/BUPERS/22AUG2002//

REF/F/GENADMIN/CNO/271540ZSEP2005//

REF/G/GENADMIN/CNO/162133ZSEP2005//

NARR/REF A IS THE SECDEF APPROVED EXORD MOD 10 FOR OPERATION IRAQI  
FREEDOM (OIF) 3. REF B IS OPNAVINST 3060.7A, APPENDIX I (MANPOWER  
MOBILIZATION GUIDE, NAVY OPERATIONAL SUPPORT COMMAND (NOSC)  
ACTIVATION CHECKLIST). REF C IS BUPERSINST 1001.39D, CHAPTER  
22 (ADMINISTRATIVE PROCEDURES FOR RESERVISTS ON INACTIVE DUTY,  
MOBILIZATION). REF D IS BUPERSINST 1610.10A, CHAPTER 4 (CONCURRENT  
AND CONCURRENT/REGULAR REPORTS) AND CHAPTER 10 (REPORTS ON RESERVISTS  
TEMPORARILY ON ACTIVE DUTY FOR TRAINING (AT/ADT), SPECIAL WORK (ADSW/  
OYR/CANREC), MOBILIZATION RECALL, ETC.). REF E IS MILPERSMAN ART  
1070-240 AND 1070-250 (NAVPERS 1070/601, IMMEDIATE REENLISTMENT  
CONTRACT AND NAVPERS 1070/621, AGREEMENT TO EXTEND ENLISTMENT). REF  
F IS IMPLEMENTATION GUIDANCE FOR NAVY RESERVE ANNUAL PERIODIC HEALTH  
ASSESSMENT (PHA) PROCESS. REF G IS RESERVE COMPONENT MEDICAL  
REQUIREMENTS FOR MOBILIZATION AND GUIDANCE FOR OPERATIONAL SUPPORT  
CENTERS AND NMPS.//

POC/JOHN GRZESINSKI/LCDR/NAVELSF/LOC:WILLIAMSBURG VA

/EMAIL:JOHN.GRZESINSKI(AT)NAVY.MIL, DSN 953-1346 COMM 757-256-1346//

POC/DAVID KLUTZ/LT/NAVELSF/LOC:WILLIAMSBURG VA

/EMAIL:DAVID.KLUTZ(AT)NAVY.MIL, DSN 953-1384 COMM 757-256-1384//

POC/FOLGER, MICHAEL/YNC/FFC/LOC:NORFOLK VA

/EMAIL:MICHAEL.FOLGER(AT)NAVY.MIL, DSN 836-4618 COMM 757-836-4618//  
RMKS/1. THIS IS A COORDINATED FLTFORCOM AND COMNAVRESFOR MESSAGE.  
IT APPLIES TO ECHELON IV COMMANDS AND NAVY OPERATIONAL SUPPORT  
COMMANDS (NOSC) - FORMERLY NAVY RESERVE ACTIVITIES (NRAS) -  
MOBILIZING SELECTED RESERVISTS IN SUPPORT OF THE CUSTOMS INSPECTION  
MISSION.

2. UPON RECEIPT, REDCOMS SHALL PROVIDE A COPY OF THIS MESSAGE TO  
RESERVE CENTERS WITH PERSONNEL MOBILIZED FOR THIS EVENT. NOSCS  
PROVIDE EACH RESERVIST MOBILIZED FOR THE CUSTOMS INSPECTION MISSION  
A COPY OF THIS MESSAGE.

3. THE COMNAVRESFOR IS MOBILIZING SELECTED RESERVISTS TO  
BACKFILL JOINT ARMED FORCES PROVIDING CUSTOMS INSPECTIONS IN  
SUPPORT OF OPERATION IRAQI FREEDOM (OIF). NAVAL EXPEDITIONARY  
LOGISTICS SUPPORT FORCE (NAVELSF), WILLIAMSBURG, VA WAS TASKED BY  
FFC TO TRAIN, EQUIP, AND DEPLOY FORCES REQUIRED TO MEET THE CUSTOMS  
INSPECTION MISSION. TO COMPLETE THIS MISSION, NAVELSF WILL  
ESTABLISH A BATTALION ORGANIZATION - DESIGNATED NAVY CUSTOMS  
INSPECTION BATTALION QUEBEC - TO ASSIGN INDIVIDUALS INTO SPECIFIC  
BILLETS WITHIN COMPANIES AND PLATOONS. CAREFUL CONSIDERATION WAS  
GIVEN TO EACH RESERVIST BEING MOBILIZED FOR THIS MISSION BASED ON  
CURRENT DUTY STATUS AND UNIT AFFILIATION. EACH RECALLED RESERVIST  
WILL BE ORDERED TO ACTIVE DUTY FOR UP TO 365 DAYS WITH THE  
POSSIBILITY OF AN EXTENSION FOR AN ADDITIONAL YEAR. COMBAT SKILLS  
AND CUSTOMS INSPECTION TRAINING WILL BE CONDUCTED AT NAVELSF PRIOR  
TO DEPLOYMENT. SAILORS WILL DEPLOY TO KUWAIT AND IRAQ WHERE THEY  
WILL RECEIVE FURTHER ASSIGNMENT.

4. MOBILIZED RESERVISTS AND NOSC'S ARE TO REVIEW THE MOBILIZATION  
CHECKLIST (IN REF A) AND ENSURE COMPLIANCE WITH REFS A THROUGH D AND  
THE FOLLOWING REQUIREMENTS TO ENSURE ALL PERSONNEL ARE PROPERLY  
PREPARED TO MOBILIZE/DEPLOY.

5. RESERVISTS ARE RECEIVING AMPLE TIME TO PREPARE FOR  
MOBILIZATION; THEREFORE, ECHELON IV COMMANDS AND NOSCS SHALL NOT  
GRANT ANY DELAYS OR EXEMPTIONS WITHOUT SPECIFIC CNRFC APPROVAL.

6. NOSCS ARE DIRECTED TO TAKE THE FOLLOWING ADMINISTRATIVE ACTIONS  
AND ENSURE ALL OF THE FOLLOWING PERSONNEL REQUIREMENTS ARE COMPLETED:

(1) POINT OF CONTACT: PROVIDE COMMAND POINT OF CONTACT (POC)  
INFORMATION INCLUDING NAME, RATE, PHONE NUMBER, AND E-MAIL TO THE  
NAVELSF PRIMARY AND SECONDARY POC UPON RECEIPT OF THIS MESSAGE;  
PARENT COMMAND/NOSC POC SHALL BE E6 OR ABOVE.

(2) TRANSPORTATION: NOSCS SHALL MAKE FLIGHT ARRANGEMENTS FROM HOME  
STATION TO NMPS NORFOLK, VA. NOSCS SHALL MAKE FLIGHT ARRANGEMENTS  
FOR PERSONNEL PRIOR TO THEIR ARRIVAL AT THE NOSC FOR ACTIVATION.  
SAILORS SHOULD FLY INTO THE NORFOLK, VA AIRPORT (ORF). FLIGHT  
NUMBERS, FLIGHT TIMES, AND NUMBER OF PASSENGERS MUST BE  
CONSOLIDATED AND ITINERARY INFORMATION ENTERED INTO THE TRAVEL  
SECTION OF NMCMPs. FOLLOW ON TRAVEL WILL BE COORDINATED BY NMPS IN  
COORDINATION WITH NAVELSF.

(3) GOVERNMENT TRAVEL CHARGE CARD (GTCC): SAILORS' GTCC ACCOUNTS  
MUST BE ACTIVATED AT LEAST THREE, BUT NOT MORE THAN FIVE DAYS PRIOR  
TO MOBILIZING / COMMENCING TDY. OPEN GTCC ACCOUNTS FOR PERSONNEL  
MOBILIZED WHO QUALIFY BUT DO NOT HAVE AN ACCOUNT. IDENTIFY SAILORS  
WHO ARE NOT QUALIFIED TO RECEIVE A GTCC. FOR PERSONNEL WHO DO NOT  
HAVE A GTCC, COORDINATE ADVANCE PER DIEM REQUIREMENTS THROUGH THE  
NOSC MOBILIZATION POC. THE NOSC POC IS DIRECTED TO CONTACT THE  
NAVELSF POC PSCS ALEXANDER AT E-MAIL ADDRESS  
CLYDE.ALEXANDER(AT)NAVY.MIL. ADVANCE PER DIEM WILL BE PROVIDED FOR  
THE NUMBER OF TRAINING DAYS AT 80 PERCENT. INFORM ALL SAILORS

RECEIVING ADVANCE PER DIEM THAT FUNDS ARE FOR MEALS AND LODGING WHILE CONDUCTING CONUS PRE-DEPLOYMENT TRAINING. GOVERNMENT QUARTERS AND MESSING MAY BE AVAILABLE AT THE NMPS SITE. COMMERCIAL QUARTERS AND MESSING WILL BE UTILIZED IN WILLIAMSBURG. NAVELSF N4 WILL ASSUME GTCC APC RESPONSIBILITY FOR ALL MOBILIZED PERSONNEL DURING THIS DEPLOYMENT.

(4) SECURITY CLEARANCE: ALL E7 AND ABOVE REQUIRE A SECRET CLEARANCE. REVIEW SECURITY CLEARANCES FOR ALL PERSONNEL AND ENSURE REQUIRED INVESTIGATION HAS BEEN COMPLETED OR EPSQ AND FINGERPRINT CARD PROVIDED TO THE MEMBER FOR SUBMISSION TO NAVELSF N1. NAVELSF N1 WILL SUBMIT CLEARANCE PAPERWORK TO OPM.

(5) ID CARD: SAILORS SHALL REPORT WITH A CURRENT COMMON ACCESS CARD (CAC) WITH ASSOCIATED PKI CERTIFICATES. ALL SAILORS MUST KNOW THEIR PIN ACCESS FOR THEIR CAC CARD, AND SHOULD TEST IT PRIOR TO DEPARTURE FROM THEIR PARENT COMMAND / NOSC. IF THE LOCAL PSD / NOSC IS UNABLE TO ISSUE A CAC, CONTACT THE NAVELSF PRIMARY OR SECONDARY POC.

(6) PAGE-2 AND SGLI UPDATE: ALL SAILORS MUST ENSURE PAGE-2 AND SGLI UPDATES ARE COMPLETED BY THE NOSC PRIOR TO DEPARTURE. UPDATE WILLS AND POWERS OF ATTORNEY AS NECESSARY. ENSURE FAMILY CARE PLAN CERTIFICATES, OPNAV FORM 1740/6, IF REQUIRED, ARE CURRENT.

(7) SAILORS SHALL BRING THE FOLLOWING DOCUMENTATION TO SUPPORT AND VERIFY SERVICE RECORD AND/OR DEERS, AS APPLICABLE, IMPACTING ACTIVE\DUTY GAIN PROCESSING AT NMPS / PSD:

(A) CERTIFICATE OF DISCHARGE / SEPARATION (DD-214) OF ALL FORMER PERIODS OF ACTIVE DUTY.

(B) BIRTH, ADOPTION OR GUARDIANSHIP CERTIFICATES FOR ALL DEPENDENTS.

(C) COPIES OF ALL CURRENT CHILD SUPPORT AGREEMENTS.

(D) SOCIAL SECURITY NUMBERS FOR SELF AND DEPENDENTS.

(E) CERTIFIED COPY OF MARRIAGE CERTIFICATE OF PRESENT MARRIAGE.

(F) CERTIFIED COPIES OF DOCUMENTATION TERMINATING ANY PREVIOUS MARRIAGE, SUCH AS DIVORCE/ANNULMENT DECREE OR SPOUSE DEATH CERTIFICATE.

(G) COPY OF CURRENT LEGAL LEASE AGREEMENT OR MORTGAGE STATEMENT

(8) OBLIGATION OF SERVICE (OBLISERV): ENSURE EACH SAILOR HAS SUFFICIENT OBLISERV TO MEET MISSION RQMTS; A MINIMUM OF 18 MONTHS FROM THE REPORT DATE ON THE ORDERS. IF A MEMBER HAS INSUFFICIENT OBLISERV, PREPARE NAVPERS 1070/601 OR NAVPERS 1070/621 AS APPROPRIATE PER REF E. NOTIFY ISIC POC IMMEDIATELY IN THE CASE OF A MEMBER WHO WILL NOT EXTEND OR REENLIST FOR THE DURATION OF THE ORDERS.

(9) MY PAY: ENSURE ALL SAILORS HAVE A PIN TO ACCESS THEIR DFAS "MY PAY" ACCOUNT.

(10) PHYSICAL FITNESS STANDARDS: ALL SAILORS MUST BE SCREENED TO ENSURE THEY HAVE PASSED THE LAST NAVY PFA AND ARE CURRENTLY WITHIN BCA STANDARDS.

(11) MEDICAL / DENTAL / PERSONNEL SERVICE RECORDS: ALL SAILORS WILL REPORT TO THE NMPS SITE (NORFOLK, VA) WITH THEIR MEDICAL, DENTAL, AND SERVICE RECORDS. SERVICE RECORDS WILL BE MAINTAINED BY NAVELSF N11 FOR THE DURATION OF DEPLOYMENT. MEDICAL AND DENTAL RECORDS WILL ACCOMPANY THE MEMBERS ON DEPLOYMENT.

(12) ISOPREP CARDS: IN ORDER TO MEET CENTCOM PERSONNEL RECOVERY REQUIREMENTS, EACH NOSC AND PARENT COMMAND MUST ENSURE EVERY MEMBER ARRIVES AT NMPS WITH ONE COMPLETED DD FORM 1833 INCLUDING FINGERPRINTS (ONCE COMPLETED, THE FINGERPRINT CARD NEEDS TO BE SCANNED AND THE HARD COPY IS PUT IN THE PERSONNEL FILE. DO NOT SIGN THE DD FORM 1833 - THIS IS WHAT MAKES THE FORM CONFIDENTIAL), TWO PASSPORT PHOTOS (PHOTOS TAKEN AGAINST PLAIN BACKGROUND, TWO HEAD AND

SHOULDER PHOTOS, FRONT AND LEFT PROFILE), AND A COMPLETED QUESTIONNAIRE. INFORMATION MUST BE BURNED TO A CD AND SAVED IN A FOLDER UNDER THE PERSON'S LAST NAME AND TITLED "LAST NAME(UNDERSCORE)FIRST NAME(UNDERSCORE)MIDDLE INITIAL.DOC". INFO FOR MULTIPLE PERSONNEL CAN BE SAVED ON THE SAME CD. THIS REQUIREMENT IS IN ADDITION TO ANY SECURITY CLEARANCE REQUIREMENT. INDIVIDUAL ISOPREP QUESTIONS CAN BE ANSWERED BY LCDR JACK KNICK AT (757)256-1385, DSN 953-1385 OR JACK.KNICK(AT)NAVY.MIL BEFORE NOSC PROCESSING.

(13) EVALS / FITREPS: AFFECTED UNITS SHALL COMPLETE DETACHMENT OF INDIVIDUAL REPORTS ON MOBILIZED PERSONNEL PER REF D, CHAPTER 10. ISIC WILL SUBSEQUENTLY ASSUME REPORTING SENIOR RESPONSIBILITY AND ADMINISTER ALL EVALS AND FITREPS DURING THE PERIOD OF MOBILIZATION/DEPLOYMENT. ALL SAILORS SHALL BRING A COPY OF THEIR LATEST FITREP/EVAL WITH THEM.

(14) PRE-DEPARTURE TRAINING:

(A) CODE OF CONDUCT TRAINING: ALL MEMBERS ARE REQUIRED TO COMPLETE LEVEL B CODE OF CONDUCT TRAINING AVAILABLE ON NAVY KNOWLEDGE ONLINE PRIOR TO DEPARTING THE NOSC OR PARENT COMMAND. BRING CERTIFICATE OF COMPLETION TO NAVELSF.

(B) ANTI-TERRORISM TRAINING: ALL MEMBERS ARE REQUIRED TO COMPLETE LEVEL I ANTI-TERRORISM TRAINING AVAILABLE ON NAVY KNOWLEDGE ONLINE PRIOR TO DEPARTING THE NOSC OR PARENT COMMAND. BRING CERTIFICATE OF COMPLETION TO NAVELSF.

(C) M-9 AND M-16 FAMILIARIZATION: ALL MEMBERS ARE REQUIRED TO COMPLETE SMALL ARMS HANDLING AND SAFETY TRAINING PRIOR TO DEPARTING THE NOSC. TRAINING CAN BE FOUND ON NAVY KNOWLEDGE ONLINE E-LEARNING IN THE ANTI-TERRORISM FOLDER UNDER THE WEAPONS HANDLING AND SAFETY TRAINING LINK. BRING CERTIFICATES OF COMPLETION TO NAVELSF.

(14) MEDICAL/DENTAL REQUIREMENTS. ALL PERSONNEL DEPLOYING TO THEATER MUST BE MEDICALLY (TO INCLUDE DENTAL) AND PSYCHOLOGICALLY FIT FOR DEPLOYMENT. FITNESS SPECIFICALLY INCLUDES THE ABILITY TO ACCOMPLISH THE TASKS AND DUTIES UNIQUE TO A PARTICULAR OPERATION, AND ABILITY TO TOLERATE THE ENVIRONMENTAL AND OPERATIONAL CONDITIONS OF THE DEPLOYED LOCATION, INCLUDING WEAR OF PROTECTIVE EQUIPMENT AND USE OF REQUIRED PROPHYLACTIC MEDICATIONS. DEPLOYABLE HEALTH SERVICE SUPPORT INFRASTRUCTURE PROVIDES ONLY LIMITED MEDICAL CARE. SERVICE MEMBERS MUST BE ABLE TO BE ABLE TO COMPLY WITH CENTCOM DEPLOYMENT REQUIREMENTS ON A CONTINUING BASIS OR SHOULD NOT DEPLOY. RC NOSC MEDICAL DEPARTMENT REPRESENTATIVE WILL CONDUCT A THOROUGH REVIEW OF EACH MEMBER'S DENTAL RECORD (DENREC) AND HEALTH RECORD (HREC). THE REVIEW WILL INCLUDE A REVIEW OF PSYCHOLOGICAL HISTORY TO ENSURE SOUND MENTAL COMPETENCY FOR THE MISSION (NO BEHAVIORAL INCIDENTS OR ANGER MANAGEMENT ISSUES WITHIN THE PAST THREE YEARS). THIS PROCESS MUST BEGIN EARLY TO ENSURE COMPLETION OF REQUIREMENTS THAT MAY TAKE SEVERAL WEEKS, I.E. HIV (3-4 WEEKS FOR RESULTS) AND IMMUNIZATIONS. ENSURE PROPER DOCUMENTATION OF ALL REQUIREMENTS IN THE HREC AND DENREC TO AVOID UNNECESSARY DELAYS OR DUPLICATION OF REQUIREMENTS, I.E. REPEAT IMMUNIZATIONS. THE FOLLOWING PROVIDES SPECIFIC AREAS OF MEDICAL READINESS THAT MUST BE CURRENT AND PROPERLY DOCUMENTED PRIOR TO DEPLOYMENT: (ADDITIONAL SPECIFIC RC REQUIREMENTS ARE LISTED IN REF (G)).

(1) EYEWEAR EXAM: EYEWEAR PRESCRIPTION MUST BE WITHIN THE PAST TWO YEARS TO BE CURRENT AND A COPY MUST BE ENTERED IN THE MEDICAL RECORD. CIVILIAN PRESCRIPTIONS ARE ACCEPTED. MEMBERS SHOULD REPORT WITH TWO PAIRS OF EYEGLASSES. NAVY PERSONNEL WILL NOT DEPLOY WITH

CONTACT LENSES UNLESS WRITTEN AUTHORIZATION IS PROVIDED BY THEIR UNIT CO AND PLACED IN THE DEPLOYMENT HREC.

(2) AUDIO BASELINE: DOD FORM DD-2215 BASELINE AUDIOGRAM MUST BE IN THE HREC.

(3) PHYSICAL EXAMS:

(A) FOR THOSE MEMBERS LESS THAN 50 YEARS OF AGE, A COMPLETE PHYSICAL EXAMINATION IS REQUIRED EVERY FIVE YEARS. MEMBERS OVER 50 YEARS OF AGE ARE REQUIRED TO HAVE A PHYSICAL EVERY TWO YEARS. ANY HEALTH ISSUES DOCUMENTED DURING A PHYSICAL EXAMINATION MUST BE RESOLVED WITH NO RESIDUAL PROBLEMS; ANY CHRONIC HEALTH CONDITION MUST BE CURRENTLY STABLE, WELL-CONTROLLED, AND THOROUGHLY DOCUMENTED IN THE HREC.

(B) PRESCRIPTION MEDICATIONS SHOULD BE DOCUMENTED ON THE DD 2766. IF UNSURE AS TO DEPLOYABILITY WHILE ON CERTAIN MEDICATIONS, CONTACT ISIC MEDICAL FOR CLEARANCE.

(4) WOMEN'S HEALTH EXAMINATIONS (PAPS AND MAMMOGRAMS) ARE NOT REQUIRED BEYOND PERIODIC PHYSICAL EXAMINATIONS, BUT ARE RECOMMENDED. DOCUMENT IN HREC DATE OF THE MOST RECENT PAP/MAMMOGRAM AND IF RESULTS WERE NORMAL OR ABNORMAL. FEMALE MEMBERS ARE REQUESTED TO PROVIDE DOCUMENTATION OF RESULTS, I.E. PATHOLOGY CHIT OR CIVILIAN REPORT, FOR INCLUSION IN HREC.

(5) PREGNANCY EVALUATION: ASK FEMALE MEMBERS IF THERE IS ANY POSSIBILITY OF PREGNANCY AND DOCUMENT IN HREC. LIBERAL PREGNANCY TESTING IS ENCOURAGED TO ENSURE FEMALE MEMBERS ARE NOT PREGNANT IN VIEW OF IMMUNIZATION REQUIREMENTS.

(6) PPD/TB SCREEN: PPD SKIN TEST WITHIN 12 MONTHS OF DEPLOYMENT REQUIRED FOR ALL DEPLOYING PERSONNEL. PPD CONVERTERS MUST HAVE ANNUAL TB SCREEN.

(7) IMMUNIZATIONS: ALL IMMUNIZATIONS, INCLUDING EXEMPTIONS, MUST BE DOCUMENTED IN THE HREC. DO NOT ADMINISTER LIVE VIRUS IMMUNIZATION WITHIN 30 DAYS OF REPORT DATE AS IT THIS WILL DELAY ADMINISTRATION OF THE SMALLPOX IMMUNIZATION, WHICH MAY IMPACT DEPLOYMENT.

(A) TETANUS: EVERY TEN YEARS.

(B) YELLOW FEVER (LIVE VIRUS): EVERY TEN YEARS.

(C) POLIO: ONE TIME ADMINISTRATION DOCUMENTED IN HREC.

(D) INFLUENZA (FLUMIST-LIVE VIRUS): REQUIRED ANNUALLY. MAY BE ADMINISTERED ANYTIME DURING THE YEAR FOR MOBILIZATION/DEPLOYMENT.

(E) HEPATITIS A: TWO SHOT SERIES, MUST BE COMPLETE OR IN PROGRESS.

(F) HEPATITIS B: REQUIRED FOR PERSONNEL WHO ENCOUNTER BLOOD-BORNE PATHOGENS IN ROUTINE DUTY (MEDICAL, LAW ENFORCEMENT, FOOD PREPARATION PERSONNEL). THREE SHOT SERIES MUST BE COMPLETE OR IN PROGRESS AND CURRENT.

(G) MMR (LIVE VIRUS): ENSURE TWO LIFETIME DOSES, OR IF BORN IN U.S. PRIOR TO 1957 MEMBER MUST HAVE TITER TO CONFIRM IMMUNITY. DO NOT ADMINISTER CONCURRENTLY WITH PPD AS IT MAY GIVE A FALSE POSITIVE.

(H) VARICELLA: RECORD HISTORY OF VARICELLA (CHICKEN POX) OR DATE OF IMMUNIZATION.

(8) READINESS LABS: MUST BE DOCUMENTED IN HREC.

(A) G6PD: REQUIRED ONE TIME.

(B) SICKLE CELL: REQUIRED ONE TIME.

(C) BLOOD TYPE/RH FACTOR: REQUIRED ONE TIME, LAB CHIT OR RTC SPECIAL SF-600 MUST BE IN RECORD. HAND WRITTEN ENTRIES ARE NOT ACCEPTED.

(D) HIV RESULTS: WITHIN 12 MONTHS OF DEPLOYMENT. RESULTS MUST BE IN THE HREC. RESULTS MAY TAKE 3-4 WEEKS TO COMPLETE. LIVE VIRUS IMMUNIZATIONS CANNOT BE GIVEN UNTIL A NEGATIVE HIV RESULT IS IN THE

HREC.

(E) DNA REGISTRATION: THE DATE VERIFIED IN THE AFIP REGISTRY IS REQUIRED ON THE DD 2766.

(9) MALARIA CHEMOPROPHYLAXIS IS CURRENTLY REQUIRED FOR DUTY WITHIN MANY CENTCOM LOCATIONS INCLUDING AFGHANISTAN. PERSONNEL DEPLOYING TO AFFECTED AREAS WILL BE REQUIRED TO COMPLY WITH CENTCOM GUIDELINES FOR MALARIA PREVENTION, WHICH DIRECT TAKING EITHER MEFLUQUINE OR DOXYCYCLINE WHILE IN THEATER AND FOR A PRESCRIBED PERIOD UPON RETURN. MORE INFO WILL BE PROVIDED BY THE ISIC MEDICAL PRIOR TO DEPLOYMENT.

(10) THEATER SPECIFIC IMMUNIZATIONS: IF NECESSARY, THE FOLLOWING IMMUNIZATIONS WILL BE ADMINISTERED AT THE NAVY MOBILIZATION PROCESSING SITE:

(A) ANTHRAX: UNDER THE EUA-AVIP PROGRAM, MEMBERS WILL RECEIVE INDIVIDUAL BRIEF AND EUA-AVIP TRIFOLD. INITIAL ANTHRAX IMMUNIZATION WILL BE ADMINISTERED AT NMPS WITH SUBSEQUENT ANTHRAX IMMUNIZATIONS AT I-STOP AND ULTDUSTA. MEMBERS HAVE OPTION TO REFUSE BUT WILL STILL DEPLOY.

(B) MENINGOCOCCAL: WITHIN FIVE YEARS FOR DEPLOYMENT.

(C) TYPHOID: EVERY TWO YEARS INJECTABLE AND EVERY FOUR YEARS ORAL FOR DEPLOYMENT.

(D) SMALLPOX: ONCE EVERY 10 YEARS OF DEPLOYMENT. SCREEN MEMBER USING "SMALLPOX VACCINATION INITIAL NOTE" AVAILABLE AT [WWW.SMALLPOX.MIL/RESOURCE/FORMS.ASP](http://WWW.SMALLPOX.MIL/RESOURCE/FORMS.ASP).

(11) DENTAL REQUIREMENTS:

(A) MEMBERS MUST BE DENTAL CLASS 1 OR 2 TO DEPLOY. SAILORS CLASSIFIED AS DENTAL CLASS 3 MUST HAVE A DENTAL EXAM BY A MILITARY DENTIST 30-60 DAYS PRIOR TO RECALL TO DETERMINE LENGTH OF TREATMENT. THOSE MEMBERS HAVING PROBLEMS REQUIRING TREATMENT THAT WILL EXCEED 2 WEEKS ARE NOT ELIGIBLE FOR DEPLOYMENT.

(B) ORTHODONTIC APPLIANCES: MEMBERS CANNOT DEPLOY WHILE UNDERGOING ACTIVE TREATMENT. THE GOVERNMENT SHALL INCUR NO OBLIGATION TO ADJUST, ACTIVATE, REMOVE OR REPLACE ORTHODONTIC APPLIANCES IN PLACE AT THE TIME OF EXECUTING ACTIVE DUTY ORDERS. COUNSEL MEMBER USING NAVPERS 1070/613.

(22) ANY QUESTIONS OR CONCERNS REGARDING MEDICAL/DENTAL READINESS CAN BE REFERRED TO THE ISIC MEDICAL REPRESENTATIVE, HMC GUZMAN, COMM: (757) 256-1375, DSN: 953-1375, OR BY E-MAIL: [SIMON.GUZMAN\(AT\)NAVY.MIL](mailto:SIMON.GUZMAN(AT)NAVY.MIL).

#### 7. PERSONAL GEAR AND EQUIPMENT.

(1) MISSION REQUIRED UNIFORMS, GEAR AND EQUIPMENT WILL BE ISSUED DURING IN PROCESSING AND ENROUTE TRAINING. ADDITIONAL INFORMATION WILL BE POSTED TO THE WEBSITE LISTED IN PARA 8(8) BELOW.

(2) TRAVEL ATTIRE / CIVILIAN CLOTHING: MEMBERS WILL TRAVEL IN APPROPRIATE CIVILIAN CLOTHING. EACH MEMBER WILL NEED NO MORE THAN TWO SETS OF CIVILIAN CLOTHES WHILE DEPLOYED. ADDITIONAL CIVILIAN CLOTHING CAN BE BROUGHT FOR THE CONUS TRAINING PERIOD; HOWEVER, LIBERTY TIME WILL BE MINIMAL.

(3) UNTIL MISSION SPECIFIC UNIFORMS ARE ISSUED DURING TRAINING AT CHEATHAM ANNEX, THE UNIFORM OF THE DAY WILL BE THE SERVICE MEMBER'S WORKING UNIFORM. NO OTHER UNIFORMS ARE REQUIRED. THE UNIFORMS WORN WHEN REPORTING TO NMPS NORFOLK AND OTHER PERSONAL BELONGINGS NOT AUTHORIZED OR NOT REQUIRED IN THEATER CAN BE SHIPPED HOME AT GOVERNMENT EXPENSE.

(4) PT GEAR: EACH MEMBER WILL NEED PLAIN BROWN T-SHIRT OR NAVY BLUE SWEATSHIRT AND NAVY BLUE SHORTS OR SWEATPANTS AND RUNNING SHOES. PT WILL BE A PART OF TRAINING.

(5) SEABAGS: MEMBERS NEED TO PACK USING ONLY ONE STANDARD NAVY SEABAG (WITH NECESSARY CLOTHING ITEMS VICE A COMPLETE SEABAG) AND ONE CARRY ON BAG. UPON DEPLOYMENT, THE SEABAG CAN WEIGH NO MORE THAN 70 POUNDS OF WHICH APPROXIMATELY 15 POUNDS WILL BE UNIFORMS. THE CARRY ON BAG MUST MEET NORMAL FAA REQUIREMENTS AND CANNOT EXCEED 25 POUNDS. A LIST OF RECOMMENDED DEPLOYMENT ITEMS WILL BE LISTED ON THE ISIC WEBSITE LISTED IN PARA 8(8) BELOW.

8. GENERAL INFORMATION / REPORTING INSTRUCTIONS.

(1) SAILORS ARRIVING AT THE NORFOLK, VIRGINIA AIRPORT (ORF) WILL CHECK-IN WITH THE NMPS / NAVELSF REPRESENTATIVE AT THE MILITARY INFORMATION DESK NEAR THE RENTAL CAR DESKS AT NORFOLK, VIRGINIA AIRPORT OR CALL (757) 445-2435/6960. IF UNABLE TO CONTACT A REPRESENTATIVE, THEN TAKE A CAB TO BUILDING S-30, WALL MANOR, NORFOLK NAVAL BASE FOR BERTHING ASSIGNMENT.

(2) ONCE SAILORS ARRIVE AT NMPS NORFOLK THEY WILL UNDERGO APPROXIMATELY SEVEN DAYS OF MEDICAL SCREENING AND MOBILIZATION PROCESSING FOLLOWED BY TRAINING CONDUCTED AT CHEATHAM ANNEX, PART OF THE YORKTOWN NAVAL WEAPONS STATION IN WILLIAMSBURG, VA. ADDITIONAL TRAINING AND INFO WILL BE POSTED TO THE WEBSITE LISTED IN PARA 8(8) BELOW AS IT BECOMES AVAILABLE.

(3) QUESTIONS AND CASES OF FLIGHT ITINERARY CHANGES AFFECTING REPORT DATE SHOULD BE REFERRED TO THE NAVELSF POC AT THE CONTACT NUMBER ABOVE.

(4) PRIVATELY OWNED VEHICLES (POV) OR RENTAL CARS ARE NOT AUTHORIZED. UNLESS OTHERWISE STATED IN THIS LOI OR INDIVIDUAL ORDERS, ALL TRANSPORTATION WILL BE PROVIDED.

(5) SAILORS ARE SCHEDULED FOR SIX TO SEVEN DAYS PER WEEK OF INTENSE TRAINING. LIBERTY TIME WILL BE MINIMAL.

(6) MEMBERS ARE REQUIRED TO STAY IN BERTHING PROVIDED WHILE IN THE TRAINING PERIOD. FAMILY MEMBERS AND GUESTS ARE NOT AUTHORIZED TO STAY WITH MEMBERS IN GOVERNMENT PROVIDED BERTHING DURING THE ENROUTE TRAINING PERIOD.

(7) PUBLIC AFFAIRS EFFORTS WILL BE COORDINATED BY THE NAVELSF PAO. DO NOT CONTACT ANY NEWS MEDIA ON YOUR OWN. IF YOU OR ANY OF YOUR SAILORS ARE CONTACTED BY THE MEDIA, PLEASE DIRECT THEM TO THE ISIC PAO: LT KARIN BURZYNSKI, COMM: (757) 256-1381, DSN: 953-1381, OR E-MAIL: KARIN.BURZYNSKI1(AT)NAVY.MIL.

(8) FOR FURTHER INFORMATION CONTACT THE NAVELSF PRIMARY OR SECONDARY POC OR REFER TO THE NAVELSF WEBSITE:  
[HTTP://NAVYRESERVE.NAVY.MIL/PUBLIC/STAFF/CENTERS/FORCES\(PLUS\)COMMAND/CENTERS/NAVAL\(PLUS\)EXPEDITIONARY\(PLUS\)LOGISTICS\(PLUS\)SUPPORT\(PLUS\)FORCE/WELCOMEABOARD/MTT.HTM./](http://NAVYRESERVE.NAVY.MIL/PUBLIC/STAFF/CENTERS/FORCES(PLUS)COMMAND/CENTERS/NAVAL(PLUS)EXPEDITIONARY(PLUS)LOGISTICS(PLUS)SUPPORT(PLUS)FORCE/WELCOMEABOARD/MTT.HTM./)

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